

County of Cumberland
Planning and Zoning
Application for Change of Zoning Classification
(Conditional Use Permit, Variance, Rezoning, Amendment)

Application # _____

Date Filed: _____

1. Description of Request:

Rezone from _____ to _____

Conditional Use Permit for _____

Variance to Zoning Ordinance (explain) _____

2. Name of Applicant: _____

Address: _____

Phone: _____

Name of Owner (if different from Applicant):

Address: _____

Phone: _____

3. Location of property (attach plat in 1" – 100' scale)

Tax map and parcel #: _____

Magisterial District: _____

Public Road Access: _____

Owner of Record: _____

Deed Book _____ Plat Book _____ Date Acquired _____

Acreage of Property _____ Acreage for Rezoning _____

Are there any deed restrictions? Yes _____ No _____

If "yes," attach copy of deed restriction.

Date restrictions expire: _____

4. Describe briefly the existing use and structures on the property.
5. Explain and describe fully the *proposed* use, improvements, development, and operation program of the property. State whether new buildings or structures are to be used or additions made to existing building structures.
6. Describe the reason for the requested change.

10. Please provide a complete list of all property owners adjacent, across the road or highway from the property and across any railroad right-of-way, creek or river.

[illegible]

11. Requirements and instructions for filing plans for Change of Zoning includes the following, which shall be submitted by the applicant:
- a. This application form must be filled out completely, with full answers to every statement and question. The application may be signed by an agent or attorney or by his lessee, owner, or owners before a Notary Public in the space provided on the final page.
 - b. Furnish a complete plan for the requested change to the property. This plan shall consist of the following:
 1. Plot plan or survey plat showing the dimensions of the property, drawn to an appropriate scale, for which request is being made.
 2. Location and dimensions of existing structures, rights-of-way, easements, boundaries, water courses, lakes, off-street parking, loading space, landscaping, etc.
 3. Location and dimensions of proposed development, including structures, types of uses, access drives, setbacks, and easements, etc.
 4. Locations and dimension of proposed recreational areas and buffer zones, if required.
 5. Location and size of water, sewer, and drainage facilities, if applicable.
 6. In the case of residential developments – proposed number of dwelling units and net acres available for building.
 7. In the case of commercial and industrial developments – proposed off-street parking and loading areas, signage, outdoor lighting and buffers and screening.
 - b. The application fee required by Section 19.1 of the Zoning Ordinance is five hundred and fifty dollars (\$550.00). This fee must be paid at the time of filing the application. Make checks payable to the “County of Cumberland.”
 - c. Photographs of the property, not over 8 1/2 x 11 inches, are always helpful and are encouraged as exhibits with this application.

Please return the completed application, notarized statement for validity of information, supporting materials and application fee to:

Catherine Kahl, Planner/Zoning Administrator
Planning and Zoning
Cumberland County
PO Box 110
Cumberland, VA 23040

STATEMENT FOR VALIDITY OF INFORMATION
Rezoning Application

Every applicant shall sign the following document to substantiate the validity of submitted information.

State of Virginia
County of Cumberland

I, _____, being duly sworn, depose and say that I am the Lessee/Owner of the property involved in the application. If I am not the Lessee/Owner, I will produce a copy of a contract to purchase the property or I will present written certification from the owner granting me the right to submit this application. I further declare that I have familiarized myself with the rules and regulations pertaining to preparing and filing this application and the foregoing statements and answers provided herein are in all respects true and correct to the best of my knowledge and belief.

Signed: _____

Mailing Address of Applicant:

Phone

Subscribed and Sworn to before me on this _____ day of _____,
200 .

Notary Public

My Commission Expires: _____